

Roles and Responsibilities

Annual Conference Committee Member

Numerous volunteer groups contribute to the ISOQOL Annual Conference, but sitting at the helm is the Annual Conference Committee. This committee oversees the development of the scientific content presented at the conference. Programs are determined annually based on strategic initiatives.

Responsibilities

Annual Conference Committee Members

- Meet with Committee Chairs to discuss the thematic vision and programmatic goals.
- Assist with plenary speaker brainstorming as needed.
- Finalize workshop and symposia acceptances and rejections.
- Brainstorm roundtable topics and identify appropriate hosts.
- Recruit and assign moderators for oral and oral brief sessions.

Term

Annual Conference Committee Member: ~18-month term (June 2026 – October 2027)

Sample Committee Member Calendar

2026

Commitment: ~2 hours/month of independent work + 5 hours of scheduled calls + volunteering at 2026 Annual Conference

Calls:

- 1 orientation call
- 1 debrief with Chairs (theme/plenary)
- 3 roundtable brainstorming calls (Sep–Dec)

2027

Commitment: ~2 hours/month of independent work + 3-6 hours of scheduled calls + volunteering at 2027 Annual Conference

- 1–3 selection calls (March)
- 1 general session scheduling debrief (June/July)
- 1 moderator assignment call (August)
- On-call during October conference