



ISOQOL 2020
Prague, Czech Republic

2020 ISOQOL Annual Conference A-Z Guide

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Badges

Each attendee will receive a name badge upon check-in at the Annual Conference. Your name badge is the official conference pass and should be worn at all times during the meeting. Name badges are required for entry into paid/ticketed events, as well as the conference buffet lunches Wednesday through Saturday.

Cancellation Policy and Fees

Housing cancellations should be made through the Clarion Congress Hotel Prague [website](#).

Conference registration cancellations should be made on the ISOQOL registration website through the unique confirmation link sent to your email address. [Cancellation fees](#) will be incurred. Fees vary depending on the date of your conference registration cancellation.

Certificates of Attendance

Certificates of attendance will be distributed electronically directly following the conference to those who request a copy on the Annual Conference registration form.

Certificates of Presentation

Certificates of presentation will be distributed electronically directly following the conference. If you require a physical certificate, request one during the conference at the registration desk.

Coffee Breaks

The conference registration fee includes two coffee breaks daily on Thursday, Friday and Saturday. Coffee will be served in the Congress Centre Foyer outside the Plenary Room and Poster Hall. The new extended morning coffee break replaces the breakfast offered from previous years.

Day	Morning Coffee Service	Afternoon Coffee Break
Thursday, 22 October	7:30 am – 10:50 am	3:15 pm – 4:05 pm
Friday, 23 October	7:30 am – 10:20 am	2:50 pm – 3:40 pm
Saturday, 24 October	7:30 am – 10:35 am	3:20 pm – 4:10 pm



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Contact Information

Prior to arriving to the Annual Conference, you can contact ISOQOL staff at info@isoqol.org with registration questions.

During the Annual Conference, staff members are available to assist you on-site at the registration desk during operating hours.

Currency

Prague uses Czech Crown (CZK) currency. Clarion Congress Hotel Prague posts some rates in Euro (EUR) for traveler's convenience.

[Currency Converter](#)

Dates

The ISOQOL 27th Annual Conference will begin on the morning of Wednesday, 21 October 2020 (pre-conference day) and continue through the evening of Saturday, 24 October 2020.

Exhibit Hall Hours

Exhibits are open during the welcome reception, coffee breaks and lunch breaks.

Guests and Children

ISOQOL asks delegates to refrain from taking children, spouses or guests to any educational session offered at the 2020 Annual Conference.

Sessions at the conference are restricted to registered attendees only.

Hotel

Clarion Congress Hotel Prague is the headquarter hotel for the ISOQOL 27th Annual Conference. [Book here for a discounted room rate¹](#) which includes breakfast, in-room internet connection and fitness center access.

[Clarion Congress Hotel Prague](#)

Freyova 33, 190 00

Praha 9 – Vysocany

Czech Republic

Telephone: +420 211 131 151-4

Check in after 2 pm | Check out by 12 pm



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ISOQOL Room Rates

Standard Room: 134 EUR

Executive Room: 164 EUR

[View a currency converter](#)

Breakfast is included in room rate and available in the hotel's Veduta Restaurant beginning at 6:30 am daily.

¹Please note: Rooms at the discounted rate are available until the room block reaches capacity, or through 1 October 2020. Discounted room rates are not guaranteed after this date.

Internet Access

All attendees can connect to the conference center Wi-Fi with the details below. For reference anytime, the internet password will be printed on the back of your badge. To ensure a secure network, you may be asked to reenter the password after 24 hours of use.

Network Name: Congress | Login: 2020@isoqol.org | Password: 2020isoqol

Language

All presentations will be written and presented in English.

Letters of Invitation

The ISOQOL office will send letters of invitation upon request. *(Please note: in order to receive this letter, participants must have an accepted abstract at the 27th Annual Conference.)* It should be understood that this letter is only to help participants raise travel funds or obtain a visa and is not a commitment on the part of ISOQOL to provide financial support.

Please check with your local embassy to find out if a visa is required to enter the country (Czech Republic), or how long an application will take to process. We advise you to request a letter of invitation at your earliest convenience.

To request a letter of invitation, email the ISOQOL office at info@isoqol.org. Please include the following:

- Full name, postal, and email address of each individual requesting a letter of invitation
- Embassy or consulate to which the letter should be addressed

Letters of invitation will be emailed to the requesting individual, not to the embassy or consulate. Please allow up to five (5) business days for processing your request.



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Local Time

Prague is in European Central Time (CEST)

[Time Zone Converter](#)

Lunch Breaks

The 2020 Annual Conference registration rate includes buffet lunches on Thursday, Friday and Saturday. Conference attendees can choose from one of two lunch shifts that best fit with SIG, RGN and Committee Meetings, which are also scheduled during this break time.

Day	First Shift	Second Shift
Thursday, 22 October	12:05 pm – 12:50 pm	1:00 pm – 1:45 pm
Friday, 23 October	11:35 am – 12:20 pm	12:30 pm – 1:15 pm
Saturday, 24 October	12:05 pm – 12:50 pm	1:00 pm – 1:45 pm

Mobile App - **NEW!**

ISOQOL is pleased to offer a new mobile app which includes full abstract text, complete author blocks and the ability to schedule personal appointments or one-on-one meetings with other attendees!

The Zerista mobile app will be available in September, and we recommend you download the app prior to the conference to create your login and become familiar with the new digital platform.

Parking at the Clarion Congress Hotel Prague

On-site parking at the Clarion Congress Hotel Prague is available for resident guests and visitors, and is operated on a first come, first served basis. The rate for visitor parking is 17 EUR per day.

Photography Disclaimer/Session Recording Policy

By registering for the ISOQOL Annual Conference, you hereby give consent to be photographed, audio recorded or filmed by ISOQOL staff for purposes of advertising and public display.

Session content is copyright-protected by ISOQOL. Recording of any session without the consent of ISOQOL is prohibited. Any recording done with consent of ISOQOL is for personal use only and cannot be reproduced or distributed.

Presentations are only available in-person at the Annual Conference. They are not digitally archived for later viewing.



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Presenter Guidelines

Oral Presentations

Individual abstracts selected to be an oral presentation are assigned to an oral session. All oral sessions are 90 minutes and contain five individual presentations. Each presenter is allotted approximately 11 minutes to present their research immediately followed by five minutes to answer questions from the audience.

Oral Briefs

Individual abstracts selected as oral briefs are assigned to an oral brief session. An oral brief session includes up to 10 presenters. After a personal introduction by the moderator, each speaker has 7 minutes to present using five slides (maximum) plus a title slide. While the rapid pace of oral briefs does not allow for audience Q&A within the session, presenters are encouraged to stay after the conclusion of the session to make themselves available for questions.

Poster Presentations

Individual abstracts that are accepted as poster presentations will be assigned to a poster session. Poster presenters should be prepared to stand in front of their poster and informally discuss their posters during the assigned presentation time. It is recommended to prepare a short three (3) minute presentation to discuss research with peers during the assigned presentation times. Handouts relating to posters are welcome.

Posters will be allocated vertical space that is 250 cm high x 100 cm wide. Posters must not exceed the allocated space. Posters will be mounted to the display boards with tacks. [See a sample poster board.](#)

Presenters are responsible for setting up and removing posters during the specified set-up and removal times. Posters that are not removed by the end of the scheduled removal time will be placed on a table in the back of the poster hall. Any posters left at the end of the conference will be discarded.

Registration

2020 Annual Conference registration includes:

- Access to scientific content from Thursday - Saturday including all plenary sessions, oral sessions, oral briefs, poster sessions, and symposia
- Access to the exhibit area and the Welcome Reception on Wednesday evening



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- Morning coffee service, Thursday - Saturday
- Afternoon coffee break, Thursday - Saturday
- Buffet lunch, Thursday - Saturday
- Membership dues
 - Current **members** who register for the conference receive 2021 membership with uninterrupted access to full member benefits
 - **Non-members** who register for the conference receive prorated 2020 membership and 2021 membership with access to full member benefits

Registration: Rates

2020 Annual Conference Registration Member Rates		
	Advanced (through 21 September)	On-site ² (from 22 September)
ISOQOL Member	\$910	\$985
Student Member	\$410	\$485
Retired Member	\$410	\$485
Special Member	\$395	\$470
Regular Patient Research Partner (RPRP)	\$515	\$590
Affiliate Patient Research Partner (APRP)	\$410	\$485

2020 Annual Conference Registration Non-Member Rates		
	Advanced (through 21 September)	On-site ² (from 22 September)
Non-Member	\$985	\$1,060
Student Non-Member	\$440	\$515
Retired Non-Member	\$440	\$515
Special Non-Member	\$415	\$490
Regular Patient Research Partner (RPRP) Non-Member	\$590	\$655
Affiliate Patient Research Partner (APRP) Non-Member	\$440	\$515

²On-Site: ISOQOL accepts MasterCard, Visa, American Express and Discover credit cards. Cash transactions may be made in Euros. Payment by check is accepted so long as the check is in US dollars and drawn on a US bank account.



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Registration: On-site Registration Desk Hours

Wednesday, 21 October	7:00 am – 7:00 pm
Thursday, 22 October	7:00 am – 6:00 pm
Friday, 23 October	7:00 am – 5:00 pm
Saturday, 24 October	7:15 am – 5:00 pm

At the conference registration desk you will receive your conference badge with pre-purchased tickets, a lanyard, applicable ribbons, the conference program and abstract journal supplement. Those who opt-out of receiving the printed conference program will receive a condensed daily agenda.

Learn More about Registration for the 27th Annual Conference

Social Media

We encourage conference attendees to participate in sharing what they learn and experience in Prague through online conversation:

@ISOQOL on [Facebook](#), [Twitter](#) and [LinkedIn](#)

Use the conference hashtag: #ISOQOL2020

Transportation

It has been recommended to order a safe taxi via [Liftago Taxi](#) app. Liftago is in English and lets you choose your driver instantly by price, arrival time, rating or car type, monitor its arrival. Get CZK 50 off of your first 2 rides with Liftago with a promo code BOAT100 (redeem the code within Liftago app before you order).

From the airport

Transport from the Vaclav Havel Airport by taxi takes about 30-45 minutes (19.5 km). The Clarion Congress Hotel offers a hotel taxi at the rate of CZK 990 when reserved through the [Clarion concierge](#) at least 24 hours in advance.

From the railway station

Transport from Main Railway Station by taxi takes about 15 minutes (6.5 km) while transport from Holesovice Railway Station by taxi takes about 15 minutes (6 km). The Clarion Congress Hotel offers a hotel taxi at the rate of CZK 370-400 when reserved through the [Clarion concierge](#) at least 24 hours in advance.