2019 ISOQOL Annual Conference A-Z Guide

Badges
Each attendee will receive a name badge upon check-in at the Annual Conference. Your name badge is the official conference pass and should be worn at all times during the meeting. Name badges are required for entry into paid/ticketed events, as well as the conference buffet lunches Monday through Wednesday.

Cancellation Policy and Fees
Housing cancellations should be made through the Sheraton San Diego Hotel & Marina [website](#).

Conference registration cancellations should be made on the registration website through your unique confirmation link sent to your email address. Cancellation fees will be incurred. [Fees](#) vary depending on the date of your conference registration cancellation.

Certificates of Attendance
Certificates of attendance will be distributed electronically directly following the conference to those who request a copy on the conference registration form.

Certificates of Presentation
Certificates of presentation will be distributed electronically directly following the conference. Those who require a physical certificate can request one during the conference at the registration desk.

Contact Information
Prior to arriving to the Annual Conference, you can contact ISOQOL staff at info@isoqol.org with registration questions.
During the Annual Conference, staff members are available to assist you onsite at the registration desk during operating hours.

Currency
San Diego uses the United States Dollar (USD) as currency.
[Currency Converter](#)

Local Time
San Diego, California, United States is in Pacific Standard Time zone ([PST](#)).
[Time Zone Converter](#)

Language
English is the primary language of the United States and the official language of ISOQOL. All presentations will be written and presented in English.

Dates

The ISOQOL 26th Annual Conference will begin on the morning of Sunday, 20 October 2019 (pre-conference day) and continue through the evening of Wednesday, 23 October 2019.

Exhibit Hall Hours

Exhibits are open on Sunday during the Welcome Reception. They are also open Monday – Tuesday during the coffee breaks and lunch break.

Date	Time
Sunday, 20 October	6:00 pm – 7:30 pm
Monday, 21 October	9:00 am – 5:00 pm
Tuesday, 22 October	9:00 am – 5:00 pm

Guests and Children

ISOQOL asks delegates to refrain from taking children, spouses or guests to any educational session offered at the 2019 Annual Conference.
Sessions at the conference are restricted to registered attendees only.

Hotel

All sessions will take place at the conference hotel.

Sheraton San Diego Hotel & Marina
1380 Harbor Island Drive
San Diego, California, United States 92101
Telephone: +1 (619) 291-2900

ISOQOL Room Rates

Single/Double room - $219
Check in: after 3 pm
Check out: by 12 pm

> **Book your room at the ISOQOL rate**

*Please note: Rooms at the discounted rate are available until the room block reaches capacity, or through 26 September 2019. *Discounted room rates are not guaranteed after this date.*

Internet Access

All attendees can connect to the conference center Wi-Fi with the details below. To ensure a secure network, you will be asked to reenter the password after 24 hours of use.

Network: sheraton-CONFERENCE   Password: ISOQOL19 *(case sensitive)*

International Society for Quality of Life Research
www.isoqol.org

Letters of Invitation

The ISOQOL office will send letters of invitation upon request. *(Please note: in order to receive this letter participants must have an accepted abstract at the Annual Conference.)* It should be understood that this letter is only to help participants raise travel funds or obtain a visa and is not a commitment on the part of ISOQOL to provide financial support. please check with your local embassy to find out if a visa is required to enter the country (USA), or how long an application will take to process. We advise you to request a letter of invitation at your earliest convenience.

To request a letter of invitation, e-mail the ISOQOL office at info@isoqol.org. Please include the following:

- Full name, postal, and e-mail address of each individual requesting a letter of invitation
- Embassy or consulate to which the letter should be addressed

Letters of invitation will be e-mailed to the requesting individual, not to the embassy or consulate. Please allow up to five (5) business days for processing your request.

Lunch Breaks

The 2019 Annual Conference registration rate includes buffet lunches on Monday, Tuesday and Wednesday. Conference attendees can choose from one of two lunch shifts that best fit with SIG and Committee Meetings, which are also scheduled during this break time.

Day	First Shift	Second Shift
Monday, 21 October	12:05 pm - 12:50 pm	1:00 pm - 1:45 pm
Tuesday, 22 October	12:15 pm - 1:00 pm	1:10 pm - 1:55 pm
Wednesday, 23 October	12:05 pm - 12:50 pm	1:00 pm - 1:45 pm

Coffee Breaks

The conference registration fee includes two coffee breaks daily on Monday, Tuesday and Wednesday. Coffee will be served in the Grande Foyer outside the Plenary Room and Poster Hall. The new extended morning coffee break replaces the breakfast offered from previous years.

Day	Morning Coffee Service	Afternoon Coffee Break
Monday, 21 October	7:30 am – 10:50 am	3:15 pm – 4:05 pm
Tuesday, 22 October	8:15 am – 11:00 am	3:30 pm – 4:20 pm
Wednesday, 23 October	8:00 am – 10:35 am	3:20 pm – 4:10 pm

Mobile App

ISOQOL is pleased to offer a mobile app filled with conference information, allowing you to carry the entire program in your pocket!

The app will be available in September and we recommend you sign in and update your profile with the same email address you use for 2019 Annual Conference registration.

Social Media

We encourage conference attendees to participate in sharing what they learn and experience in San Diego through online conversation!

@ISOQOL on Facebook, Twitter and LinkedIn
Use the conference hashtag: #ISOQOL19

Photography Disclaimer / Session Recording Policy

By registering for the ISOQOL Annual Conference, you hereby give consent to be photographed by ISOQOL staff for purposes of advertising and public display.

Session content is copyright-protected by ISOQOL. Recording of any session without the consent of ISOQOL is prohibited. Any recording done with consent of ISOQOL is for personal use only and cannot be reproduced or distributed.

Presentations are only available in-person at the Annual Conference. They are not digitally archived for later viewing.

Presenter Guidelines

Oral Presentations

Individual abstracts selected to be an oral presentation are assigned to an oral session. Each oral session is comprised of five (5) individual abstract presentations. Each presentation is approximately 11 minutes in length, immediately followed by five minutes of questions and answers from the audience.

Oral Briefs

Individual abstracts selected as oral briefs are assigned to an oral brief session. An oral brief session includes up to 10 presenters. After a personal introduction by the moderator, each speaker has 5-7 minutes to present using four slides (maximum). While the rapid pace of oral briefs does not allow for audience Q&A within the session, presenters are encouraged to stay after the conclusion of the session to make themselves available for questions.

Poster Presentations

Individual abstracts that are accepted as poster presentations will be assigned to a poster session. Poster presenters should be prepared to stand in front of their poster and informally discuss their posters during the assigned presentation time. It is recommended to prepare a short three (3) minute presentation to discuss research with peers during the assigned presentation times. Handouts relating to posters are welcome.

Posters will be allocated horizontal space that is 48 inches high by 70 inches wide. Posters must not exceed the allocated space. Posters will be mounted to the display boards with tacks. See a sample poster board.

Presenters are responsible for setting up and removing posters during the specified set-up and removal times. Posters that are not removed by the end of the scheduled removal time will be placed on a table in the back of the poster hall. Any posters left at the end of the conference will be discarded.

Printing Facility

The closest printing facility is FedEx Office, located within the conference hotel, which offers large-format poster printing up to 36 inches wide. Additionally, there is an offsite Office Depot with same day pickup available.

FedEx Office Print & Ship Center
1380 Harbor Island Dr.
San Diego, CA 92101
+1 (619) 542-0198

Office Depot - Print & Copy Services*
825 W E St. (7 min drive)
San Diego, CA 92101
+1 (619) 618-1698
Same day pickup if ordered by 2pm.

Registration

2019 Annual Conference registration includes:
- Access to scientific content from Sunday through Wednesday - including all plenary sessions, oral sessions, oral briefs, poster sessions, and symposia
- Access to the exhibit area and the Welcome Reception on Sunday evening
- Morning coffee service, Monday – Wednesday
- Afternoon coffee break, Monday – Wednesday
- Buffet lunch, Monday – Wednesday
- Membership dues
  - Current **members** who register for the conference receive 2020 membership with uninterrupted access to full member benefits
  - **Non-members** who register for the conference receive prorated 2019 membership and 2020 membership with access to full member benefits

Registration: Rates

2019 Annual Conference Registration Member Rates		
	Advanced (through 23 September)	Onsite (from 24 September)
ISOQOL Member	$900	$975
Student Member	$412	$487
Retired Member	$412	$487
Special Member	$397	$472
Regular Patient Research Partner (RPRP)	$505	$580
Affiliate Patient Research Partner (APRP)	$412	$487

2019 Annual Conference Registration Non-Member Rates		
	Advanced (through 23 September)	Onsite (from 24 September)
Non-Member	$975	$1,050
Student Non-Member	$443	$518
Retired Non-Member	$433	$518
Special Non-Member	$420	$495
Regular Patient Research Partner (RPRP) Non-Member	$580	$655
Affiliate Patient Research Partner (APRP) Non-Member	$443	$518

Registration: On-site Registration Desk Hours

Sunday, 20 October   7:00 am – 7:00 pm
Monday, 21 October   7:00 am – 6:00 pm
Tuesday, 22 October   7:00 am – 5:00 pm
Wednesday, 23 October   7:30 pm – 5:00 pm

At the conference registration desk you will receive your conference badge with pre-purchased tickets, lanyard, applicable ribbons, conference program and abstract journal supplement.

Register here to attend the 26th Annual Conference

Transportation

A convenient, complimentary hotel shuttle is available 24 hours/day* between the San Diego airport (SAN) and the Sheraton San Diego Hotel & Marina.

The shuttle runs every 25-30 minutes between *5:00 AM and 12:00 AM. Outside of these hours guests may request a pickup by calling the hotel directly.

Pickup points: Outside Terminal 1 – the third island of the ground transportation area; Outside Terminal 2 – the second island.

Parking at Sheraton San Diego Hotel & Marina

On-site parking at the Sheraton hotel is available for resident guests and visitors, and is operated on a first come, first served basis. The rate for visitor parking is $8/hour or $35/day, or valet parking at $40/day.